



Residential Owners Association

10735 Cedar Park Crescent NE
Redmond, WA 98053
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management@redmondridgeroa.com
(425) 836-1064 ♦ Fax (425) 836-1063

KEY AND ACCESS ACCEPTANCE FORM

Date: _____ Name: _____

BY SIGNING BELOW, I ACKNOWLEDGE THE RECEIPT OF THE SECURITY KEY AND CODE ASSIGNMENT TO THE:

Redmond Ridge Community Center
10315 Cedar Park Crescent NE
Redmond, WA 98053

_____ I understand that the key and code allows me access to the building for the purpose of holding the event scheduled through the ROA Office on _____
Date of Event

_____ I understand that if this key is lost or damaged, I will be charged a fee of no less than \$50.00 and that I may be responsible for any charges related to replacement of the key or a re-key of the building.

Signature Date

BY SIGNING BELOW, I ACKNOWLEDGE RECEIPT OF THE SOUND SYSTEM KEY AND PERMISSION TO USE THE:

Projector and Sound System
Redmond Ridge Community Center

I accept full responsibility for any damage that occurs to the projector or the sound system in the Redmond Ridge Community Center, or to any of the building's infrastructure which makes those systems function, including the key to them. I understand that if this key is lost or damaged I will be charged a fee of no less than \$50.00 and that I may be responsible for any charges related to replacement of the key or a re-key of the system box.

Signature Date

PLEASE NOTE: *The access code will be changed randomly throughout the year. You will be given the current access code available when you complete and sign this form.