

<b>FOR OFFICE USE ONLY</b>	<b>Association/Unit</b>	<b>Dues:</b>	<b>Start Date:</b>	<b>Letter Sent:</b>	<b>Termination Date:</b>

**AUTHORIZATION AGREEMENT FOR DIRECT PAYMENTS (ACH DEBITS)**

**NAME:** \_\_\_\_\_ **UNIT:** \_\_\_\_\_  
(Please Print)

I (we) hereby authorize **REDMOND RIDGE ROA**, or their Agent, hereinafter called COMPANY, to initiate debit entries to the account and depository financial institution named below, hereinafter called DEPOSITORY, and to debit the same to such account. Unless otherwise indicated below, this instrument, when signed by an owner and returned to the Association will be deemed to be consent to COMPANY to initiate debit entries for monthly fees (HOA dues, parking, locker/storage rental, utilities).

*I (we) acknowledge that the origination of ACH transactions to my (our) account must comply with the provisions of U.S. law. Adjustments in all debit amounts will be made automatically with adjustments of the annual association budget approved pursuant to the Association's governing documents. Debit entries will be transmitted by COMPANY office on the 5<sup>th</sup> day of every month. It is the responsibility of the owner to notify CWD ten (10) days prior to termination of ACH payments.*

In addition to monthly assessments, I (we) hereby authorize COMPANY to initiate debit entries for:

Special assessments             Yes  No

I (we) hereby authorize COMPANY, to initiate debit entries from (check one):

Checking Account Number \_\_\_\_\_

Savings Account Number \_\_\_\_\_

**DEPOSITORY:** \_\_\_\_\_

**TRANSIT ROUTING:** \_\_\_\_\_

This authorization is to remain in full force and effect until COMPANY has received written notification from me of its termination in such time and in such manner as to afford COMPANY and DEPOSITORY a reasonable opportunity to act on it. If more than one authorization is received by the Association from the same owner for a unit, the authorization with the latest date for the same unit will control.

**SIGNATURE(S):** \_\_\_\_\_ **DATE:** \_\_\_\_\_

Please attach a sample **VOIDED CHECK** here